

CURSO / TRAINING**Travel Safely by Boat (TSbB) Further Training****1 (horas) / (hours)**

Rev. 00.14112024

**Objetivos Gerais (General objectives):**

This Product is to refresh the safety and emergency response skills of personnel who have previously successfully completed their TSbB Initial Training.

Objetivos Específicos (Specific objectives):

Please see below.

Conteúdo Programático / Carga Horária por módulo (Program content / Workload per module)

UNIT CODE	UNIT TITLE
OIS-350	TRAVEL SAFELY BY BOAT (TSbB) FURTHER TRAINING

OUTCOMES	CRITERIA
1 OUTCOME: THE SAFETY REQUIREMENTS COVERING SAFE EMBARKATION AND DISEMBARKATION, AND INDIVIDUAL RESPONSIBILITIES THE LEARNER WILL UNDERSTAND:	1.1 PROCEDURES FOR PRE-BOARDING, BOARDING, ON BOARD AND DISEMBARKATION

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2 OUTCOME: SAFETY PROCEDURES AND CONTROL OF HAZARDS DURING SWING ROPE TRANSFERS THE LEARNER WILL UNDERSTAND:	2.1 PROCEDURES FOR PERSONNEL TRANSFERS 2.2 TRANSFERRING BOAT TO BOAT OR BOAT TO GANGWAY AND RETURN 2.3 PROCEDURES FOR USING SWING ROPE AND VARIOUS TRANSFER BASKETS 2.4 HAZARDS RELATED TO STEPPING ON "BOAT FENDERS" COVERING ENTRAPMENT AND DISTANCE BETWEEN STEPPING POINT FROM VESSEL TO PLATFORM, AND PLATFORM TO VESSEL DURING PERSONNEL TRANSFER. DELEGATES MUST BE SHOWN VIDEO FOOTAGE OF BOAT TRANSFERS BEING CARRIED OUT IN TYPICAL REAL-LIFE SITUATIONS
3 OUTCOME: ACTING CORRECTLY IN THE EVENT OF AN EMERGENCY THE LEARNER WILL UNDERSTAND:	3.1 POTENTIAL BOAT EMERGENCIES AND USE OF EMERGENCY EQUIPMENT ONBOARD
4 OUTCOME: SAFE BOARDING A MARINE LIFE RAFT FROM WATER INCLUDING USE OF PPE THE LEARNER WILL PERFORM:	4.1 DONNING OF AN APPROPRIATE FLOATATION DEVICE AS USED DURING TRANSFERS 4.2 THE CORRECT METHOD OF LUGGAGE TRANSFER, INCLUDING: 4.2.1 A SHARP PULL ON THE SWING ROPE TO ASSURE ROPE INTEGRITY PRIOR TO USING SWING ROPES 4.2.2 HOLDING THEIR OWN WEIGHT ON THE SWING ROPES 4.2.3 SWINGING WHEN READY USING BOTH HANDS CORRECTLY DEMONSTRATED DURING SWING ROPE TRANSFER 4.3 DONNING OF AN APPROPRIATE FLOATATION DEVICE DURING AN EMERGENCY 4.4 WATER ENTRY (STEPPING OFF POOLSIDE, MAXIMUM 1M HEIGHT) AND THE PRECAUTIONS WHEN ENTERING FROM A HEIGHT 4.5 BOARDING A MARINE LIFE RAFT FROM WATER
5 OUTCOME: INITIAL AND SECONDARY EMERGENCY RESPONSE ACTIONS	5.1 CARRYING OUT INITIAL ACTIONS, TO INCLUDE MOORING LINES, DEPLOYING THE SEA ANCHOR, RAFT MAINTENANCE AND SECONDARY

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INCLUDING IN-WATER SURVIVAL TECHNIQUES THE LEARNER WILL PERFORM:	ACTIONS, TO INCLUDE POSTING LOOKOUTS, ACTIVATING THE RADIO BEACONS AND FIRST AID EQUIPMENT. (NOTE: INSTRUCTORS NEED ONLY EXPLAIN SECONDARY ACTIONS I.E. NO NEED FOR INSTRUCTORS OR DELEGATES TO DEMONSTRATE) 5.2 IN-WATER SURVIVAL TECHNIQUES TO INCLUDE: INDIVIDUAL (SWIMMING, HELP, WAVE SLAP PROTECTION) AND GROUP SURVIVAL TECHNIQUES (TOWING, CHAIN, HUDDLE AND CIRCLE)
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Forma de Organização da Formação (Training Organization Form)

In-person training.

Metodologias de Formação (Training Methodologies)

The training will be developed using the following methods: Expository, interrogative, demonstrative and active.

Metodologias de Avaliação das Aprendizagens (Learning Assessment Methodologies)

To achieve the Travel Safely by Boat Further Training Standard the learner will need to complete the 1 mandatory unit.

Assessment Guidance for Outcomes 1 – 3

Centres must ensure that learners receive all theoretical learning specified in each Unit Outcome prior to any practical assessment taking place.

Centres must also be able to demonstrate that learners have achieved an understanding of the information and concepts detailed in each of the Unit Outcomes. This may be achieved through a variety of methods, including but not limited to: verbal questioning and individual and/or group discussion.

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Assessment Guidance for Outcomes 4 and 5

Centres must ensure that learners receive all theoretical learning specified in each Outcome prior to any practical assessment taking place.

Following theoretical learning and demonstration of practical exercises by the centre, learners will be observed undertaking verbal questioning and direct observation practical exercises and covering all the criteria specified

Learners must successfully complete all practical exercises in order to achieve this Unit.

Recursos pedagógicos / Espaços e equipamentos (Pedagogical resources / Spaces and equipment)

Audiovisual and technical material to be made available in each training: room with adequate furniture; videoprojector; blackboard and others.

Each learner will be given a Training Support Manual (Digital format).

Equipment

The following equipment, of a type in use regionally on offshore oil and gas operations, is required to meet the needs of the training programme:

- (1) Floatation devices e.g. Work Vests
- (2) Marine lifejackets
- (3) Boat transfer simulator
- (4) Marine life raft and ancillary equipment
- (5) Personal protective equipment (PPE)
- (6) First aid equipment
- (7) Video footage video of boat transfers being carried out in typical real-life situations
- (8) Personnel Transfer Basket (rigid/collapsible)
- (9) Lifting equipment:

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(a) A crane (pedestal or mobile type, fitted with a boom which is compatible with the operational requirements in the environment in which the crane will be operating) c/w crane hook pennant should be of sufficient length

to keep the hook well clear of personnel being transferred

OR

(b) An electric winch or equivalent for hoisting personnel transfer basket

(10) Tag lines where applicable – to enable control of swing when raising and lowering basket

Items

(8)-(10) are required for delivering the TSbB Supplementary Training.

Público-alvo (Target Group):

This Product is to refresh and revalidate Travel Safely by Boat Training is for all personnel travelling and transferring by boat to an offshore installation.

Learners must hold a valid OPITO Approved Travel Safely by Boat certificate.

Learners who are in possession of a current BOSIET(with EBS), FOET(with EBS), HUET (with EBS), Tropical BOSIET, Tropical FOET, Tropical HUET, BOSIET (with CA-EBS), HUET (with CA-EBS) or FOET (with CA-EBS) are not required to participate in practical life raft and in-water sea survival exercises.

Medical entry requirements

Training activities contained within this Product may include physically demanding and potentially stressful elements. All personnel who participate in such activities must be capable of participating fully.

Therefore, OPITO-approved training centres are required, as a minimum, to ensure that prior to participating in practical exercises the learner is declared fit, in that they:

- a) Possess a valid, current offshore medical certificate or
- b) Possess an operator approved medical certificate or
- c) Undergo medical screening by completing an appropriate medical screening form provided by the OPITO approved Centre.

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Duração Total do Curso (Total Training Duration):

1 hora

Características Específicas da Formação (Specific Characteristics of Training):

Validade: 4 years

The supplementary training programme may be undertaken concurrently or consecutively with the Travel Safely by Boat Initial or Further Training programmes or at any time during the validity period of the current Travel Safely by Boat initial/further certificate.

Note: Some individual companies require re-validation at intervals more frequent than that required by OPITO; in these instances it will be acceptable for training providers to omit or modify the expiry date to avoid confusion. However the validity period will remain as set by OPITO with regard to the central register and the industry as a whole.

Please note: If the expiry date on the learners previous certificate is within 3 months prior of the course enrolment date then the date of the new certificate should correspond with the expiry date of the existing/previous certificate unless stated otherwise by the Duty Holder or Asset Owner or Operator.

a) Registration process

- **Place / time of the training** - The training takes place at the CEDROS facilities in Palmela (Rua Vale de Craveiros CCI 8807 2950-731 Quinta do Anjo). Training will take place between [] am and [] pm, any changes will be communicated. The learner should consult his email, where he will receive confirmation of his registration and details of the training.
- **Prerequisites** - The learner must consider the fulfillment of the prerequisites according to the training program of the course, when applicable.

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• **Photographic Record Identification Document** - The learner must make sure that on the training day he / she brings with him a valid identification document (e.g.: citizen card, passport, etc.) to show the trainer at the beginning of the training and to do the recognition of the trainee.

• **Equipment** - Most of the equipment used in the training is provided by CEDROS, however the learner must bring some Personal Protective Equipment (communicated in the joining instructions, sent before the start of the course). Other equipment can be considered in the confirmation email of the training action. If the learner does not have any equipment, he must communicate to CEDROS, in order to solve the situation.

• **Hygiene** - The learner has changing rooms at his disposal, where he can change his clothes and have a bath. We recommend that you bring a change of clothes, slippers, towel and hygiene products.

• **Overnight / Meals** - CEDROS has a partnership with local accommodation close to the training center (<http://www.casadaspipas.pt/>), where the trainee can stay (meals not included).

On the training day, CEDROS offers coffee breaks to the learners. Lunch is the trainee's responsibility, there are several local restaurants, on the day of the training more information will be given to the trainee's about the nearby restaurants.

b) Equal training opportunities

CEDROS is committed to provide all trainees with equal opportunity with regard to access to training, regardless of gender, nationality, ethnicity, religious belief, political affiliation, marital status, age or disability. The following clarifies some conditions for access to training, considering particular situations.

• **Disability** - When a learner has some type of disability / physical limitation, he / she must inform CEDROS upon registration, so that we can provide the necessary support and follow-up during the training. However, there are courses in which some physical strength is required to carry out the practical component of the course, in which case the criteria must be analyzed and the effective possibility of compliance with the CEDROS technical team must be verified for health and safety reasons.

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- **Literacy** - learners who have difficulties in terms of language / literacy, must communicate to CEDROS at the time of registration, so that it verifies the possibility of guaranteeing, during the training, the support through the presence of a designated person which will assist in terms of reading and / or writing, during the training and in carrying out the evaluation process.

- **Language / Language** - If the learner 's mother tongue is not the same as the one in which the training is given, they must have a minimum level of understanding and conversation to integrate the training. We recommend that the trainee has a B1 level, according to the Common European Framework of Reference for Languages (Levels: A1 / A2 Basic User | B1 / B2 Independent User | C1 / C2 Advanced User).

Evaluation review process:
The learner 's evaluation process can be revised whenever justified, it can occur at the trainee's request or if any non-conformity is detected. The review of the trainee's evaluation process is carried out as follows: the evaluation test is reviewed by another OPITO trainer of the respective course, and there may be the need to repeat the practical component, through the reassessment of the exercises with another trainer.