

CURSO / TRAINING

Travel Safely by Boat (TSbB) Initial Training

2 (horas) / (hours)



Objetivos Gerais (General objectives):

This Product to ensure that all personnel travelling / transferring by boat to work in offshore areas achieve the following:

- (a) Awareness of the risks to which they are exposed and how they are managed;
- (b) An understanding of the essential safety rules with which they must comply and how to act in an Emergency;
- (c) An increase in their personal commitment to safety;
- (d) Effective use of personal safety equipment;
- (e) Practice and demonstrate the correct method of boat transfers (simulated boat deck and installation).

Objetivos Específicos (Specific objectives):

Please see below.

Conteúdo Programático / Carga Horária por módulo (Program content / Workload per module)

UNIT CODE/UNIT TITLE: OIS-351 TRAVEL SAFELY BY BOAT

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OUTCOMES	CRITERIA
1 OUTCOME: SAFE BOAT TRAVEL PRINCIPLES AND PRACTICE THE LEARNER WILL UNDERSTAND:	1.1 PROCEDURES FOR PRE-BOARDING 1.2 PROCEDURES FOR SAFE BOARDING 1.3 PROCEDURES WHILE ON BOARD 1.4 PROCEDURES FOR SAFE DISEMBARKATION 1.5 PROCEDURES FOR PERSONNEL TRANSFERS 1.6 HAZARDS RELATED TO STEPPING ON "BOAT FENDERS" COVERING ENTRAPMENT AND DISTANCE BETWEEN STEPPING POINT FROM VESSEL TO PLATFORM, AND PLATFORM TO VESSEL DURING PERSONNEL TRANSFER. (DELEGATES MUST BE SHOWN VIDEO FOOTAGE OF BOAT TRANSFERS BEING CARRIED OUT IN TYPICAL REAL-LIFE SITUATIONS) 1.7 DRESSING OF AN APPROPRIATE FLOATATION DEVICE AS USED DURING TRANSFERS 1.8 TRANSFERRING BOAT TO BOAT OR BOAT TO GANGWAY AND RETURN 1.9 SWING ROPE TRANSFERS - USING BOTH HANDS DURING SWING ROPE TRANSFERS AND THE CORRECT METHOD OF LUGGAGE TRANSFER 1.10 VARIOUS TYPES OF TRANSFER BASKETS COVERING SAFE TRANSFER VIA TRANSFER BASKET, INCLUDING CORRECT METHOD OF LUGGAGE TRANSFER, SAFE EMBARKATION AND DISEMBARKATION INCLUDING BODY POSITION (WHERE AND HOW TO STAND, BENDING KNEES), STEPPING ON AND OFF (THIS CAN BE ACHIEVED BY THE USE OF VIDEOS OR SLIDES).*
2 OUTCOME: TYPES OF BOAT	2.1 BOAT EMERGENCIES WITH SPECIFIC REFERENCE TO:

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EMERGENCIES AND ACTIONS TO TAKE THE LEARNER WILL UNDERSTAND:	2.1.1 DONNING OF A MARINE LIFE JACKET 2.1.2 FLOATATION CHARACTERISTIC 2.1.3 USE OF EMERGENCY EQUIPMENT ONBOARD 2.1.4 ABANDONMENT 2.1.5 SURVIVAL TECHNIQUES FOLLOWING ABANDONMENT TO INCLUDE: INDIVIDUAL (SWIMMING, HELP, WAVE SLAP PROTECTION) AND GROUP SURVIVAL TECHNIQUES (TOWING, CHAIN, HUDDLE AND CIRCLE)
3 OUTCOME: DONNING A FLOTATION DEVICE AND METHODS OF TRANSFER THE LEARNER WILL PERFORM:	3.1 DONNING OF AN APPROPRIATE FLOATATION DEVICE AS USED DURING TRANSFERS 3.2 THE CORRECT METHOD OF LUGGAGE TRANSFER, INCLUDING A SHARP PULL ON THE SWING ROPE TO ASSURE ROPE INTEGRITY PRIOR TO USING SWING ROPES 3.3 HOLDING THEIR OWN WEIGHT ON A ROPE PRIOR TO USING THE SWING ROPES 3.4 SWINGING WHEN READY USING THE CORRECT METHOD OF SWING ROPE TRANSFER INCLUDING USING BOTH HANDS DURING TRANSFERS IN BOTH DIRECTIONS BETWEEN A SIMULATED BOAT DECK AND A SIMULATED FIXED INSTALLATION DECK
4 OUTCOME: ACTIONS IN PREPARATION FOR A BOAT EMERGENCY THE LEARNER WILL PERFORM:	4.1 THE DONNING OF A MARINE LIFEJACKET
5 OUTCOME: ACTIONS IN THE EVENT OF AN ABANDONMENT THE LEARNER WILL PERFORM:	5.1 WATER ENTRY (STEPPING OFF POOLSIDE, MAXIMUM 1M HEIGHT) AND THE PRECAUTIONS WHEN ENTERING FROM A HEIGHT 5.2 BOARDING A MARINE LIFE RAFT FROM WATER

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	5.3 CARRYING OUT INITIAL ACTIONS, TO INCLUDE MOORING LINES, DEPLOYING THE SEA ANCHOR, RAFT MAINTENANCE AND SECONDARY ACTIONS, TO INCLUDE POSTING LOOKOUTS, ACTIVATING THE RADIO BEACONS AND FIRST AID EQUIPMENT. (NOTE: INSTRUCTORS NEED ONLY EXPLAIN SECONDARY ACTIONS I.E. NO NEED FOR INSTRUCTORS OR DELEGATES TO DEMONSTRATE)
6 OUTCOME: SURVIVAL TECHNIQUES FOLLOWING AN ABANDONMENT THE LEARNER WILL PERFORM:	6.1 IN-WATER SURVIVAL TECHNIQUES TO INCLUDE: INDIVIDUAL (SWIMMING, HELP, WAVE SLAP PROTECTION) AND GROUP SURVIVAL TECHNIQUES (TOWING, CHAIN, HUDDLE AND CIRCLE)

Forma de Organização da Formação (Training Organization Form)

In-person training.

Metodologias de Formação (Training Methodologies)

The training will be developed using the following methods:

Expository, interrogative, demonstrative and active.

Metodologias de Avaliação das Aprendizagens (Learning Assessment Methodologies)

Assessment Guidance for Outcomes 1 and 2

Centres must be able to demonstrate that learners have achieved an understanding of the information and concepts detailed in each of the Unit Outcomes. This may be achieved through a variety of methods, including but not limited to: verbal questioning and individual and/or group discussion.

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Assessment Guidance for Outcomes 3 - 6

Following theoretical learning and demonstration of practical exercises by the centre, learners will be observed undertaking verbal questioning and direct observation practical exercises and covering all the criteria specified. Learners must successfully complete all practical exercises in order to achieve this Unit.

To achieve the travel safely by boat initial training the learner will need to complete the mandatory unit.

Recursos pedagógicos / Espaços e equipamentos (Pedagogical resources / Spaces and equipment)

Audiovisual and technical material to be made available in each training: room with adequate furniture; videoprojector; blackboard and others.

Each learner will be given a Training Support Manual (Digital format).

Equipment

The following equipment is required to meet the needs of the training programme:

- (1) Floatation devices e.g. Work Vests
- (2) Marine lifejackets
- (3) Boat transfer simulator
- (4) Marine life raft and ancillary equipment
- (5) Personal protective equipment (PPE)
- (6) First aid equipment
- (7) Video footage video of boat transfers being carried out in typical real-life situations
- (8) Personnel Transfer Basket (rigid/collapsible)
- (9) Lifting equipment:

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(a) A crane c/w crane hook pennant should be of sufficient length to keep the hook well clear of personnel being transferred

OR

(b) An electric winch or equivalent for hoisting personnel transfer basket

(10) Tag lines where applicable – to enable control of swing when raising and lowering basket
Items

(8)-(10) are required for delivering the TSbB Supplementary Training.

Público-alvo (Target Group):

No prerequisites are required

Learners who are in possession of a current BOSIET(with EBS), FOET(with EBS), HUET (with EBS), Tropical BOSIET, Tropical FOET, Tropical HUET, BOSIET (with CA-EBS), HUET (with CA-EBS) or FOET (with CA EBS) are not required to participate in practical life raft and in-water sea survival exercises.

Medical entry requirements

Training activities contained within this Product may include physically demanding and potentially stressful elements. All personnel who participate in such activities must be capable of participating fully.

The learner must:

- Undergo medical screening by completing an appropriate medical screening form provided by the OPITO approved Centre.

The responsibility for declaring any current or pre-existing medical conditions that could have adverse effects to the individual's state of health while undertaking the training and/or assessment activities lies with the learner and/or company sponsoring the learner.

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Duração Total do Curso (Total Training Duration):

2 horas

Características Específicas da Formação (Specific Characteristics of Training):

The validity of this training is 4 years.

The supplementary training programme may be undertaken concurrently or consecutively with the Travel Safely by Boat Initial or Further Training programmes or at any time during the validity period of the current Travel Safely by Boat initial/further certificate.

a) Registration process

- **Place / time of the training** - The training takes place at the CEDROS facilities in Palmela (Rua Vale de Craveiros CCI 8807 2950-731 Quinta do Anjo). Training will take place between [] am and [] pm, any changes will be communicated. The learner should consult his email, where he will receive confirmation of his registration and details of the training.
- **Prerequisites** - The learner must consider the fulfillment of the prerequisites according to the training program of the course, when applicable.
- **Photographic Record Identification Document** - The learner must make sure that on the training day he / she brings with him a valid identification document (e.g.: citizen card, passport, etc.) to show the trainer at the beginning of the training and to do the recognition of the trainee.
- **Equipment** - Most of the equipment used in the training is provided by CEDROS, however the learner must bring some Personal Protective Equipment (communicated in the joining instructions, sent before the start of the course). Other equipment can be considered in the confirmation email of the training action. If the learner does not have any equipment, he must communicate to CEDROS, in order to solve the situation.

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- **Hygiene** - The learner has changing rooms at his disposal, where he can change his clothes and have a bath. We recommend that you bring a change of clothes, slippers, towel and hygiene products.

- **Overnight / Meals** - CEDROS has a partnership with local accommodation close to the training center (<http://www.casadaspipas.pt/>), where the trainee can stay (meals not included).

On the training day, CEDROS offers coffee breaks to the learners. Lunch is the trainee's responsibility, there are several local restaurants, on the day of the training more information will be given to the trainee's about the nearby restaurants.

b) Equal training opportunities

CEDROS is committed to provide all trainees with equal opportunity with regard to access to training, regardless of gender, nationality, ethnicity, religious belief, political affiliation, marital status, age or disability.

The following clarifies some conditions for access to training, considering particular situations.

- **Disability** - When a learner has some type of disability / physical limitation, he / she must inform CEDROS upon registration, so that we can provide the necessary support and follow-up during the training. However, there are courses in which some physical strength is required to carry out the practical component of the course, in which case the criteria must be analyzed and the effective possibility of compliance with the CEDROS technical team must be verified for health and safety reasons.

- **Literacy** - learners who have difficulties in terms of language / literacy, must communicate to CEDROS at the time of registration, so that it verifies the possibility of guaranteeing, during the training, the support through the presence of a designated person which will assist in terms of reading and / or writing, during the training and in carrying out the evaluation process.

- **Language / Language** - If the learner 's mother tongue is not the same as the one in which the training is given, they must have a minimum level of understanding and conversation to integrate the training. We recommend that the trainee has a B1 level, according to the Common European Framework of Reference for Languages (Levels: A1 / A2 Basic User | B1 / B2 Independent User | C1 / C2 Advanced User).

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Evaluation review process:

The learner 's evaluation process can be revised whenever justified, it can occur at the trainee's request or if any non-conformity is detected.

The review of the trainee's evaluation process is carried out as follows: the evaluation test is reviewed by another OPITO trainer of the respective course, and there may be the need to repeat the practical component, through the reassessment of the exercises with another trainer.